

Job Title:

Bottle Operator II

Reports To:

Bottling Supervisor

Position Summary:

The Bottle Operator II position is the mid-level job in the Bottling Department. This position is capable of autonomously setting up, operating and shutting down multiple workstations within the Bottling Department. This position is also capable of performing all required quality checks and filling out all required documentation.

Essential Duties and Responsibilities:

- Proficient in all skills and responsibilities of the Bottle Worker I position.
- Complete understanding of the specific safety procedures for the assigned work area.
- Capable of setup, shutdown, operating, troubleshooting issues and making minor adjustments for In-Line Labeler, Rotary Labeler, Bottle Fillers, Screw Capper, Capsule Applicators, Spinners, Case Packers, and Uncasers.
- Perform all required quality checks and fill out all required forms for the assigned work area.
- Assist in line change-overs.
- Ability to pack bottles in cases, lift up to 50 lbs., stack full boxes properly, perform specialized rework projects, and perform basic packaging duties.
- Basic forklift skills
- Provide constructive assistance and guidance in departmental training program.
- Participate in team meetings and continuous improvement initiatives.
- Contribute to and uphold ISO 9001 standards and quality management system policies.
- General Housekeeping and cleaning of workstation at all times.
- Ability to work weekends, off-shifts, and overtime when required by business needs.
- All other duties as assigned

Special Authorities:

- Able to stop a bottling line due to unsafe conditions or unacceptable quality results.

Qualifications:

- Capable of performing all tasks of Bottle Worker I
- Must be able to read and write English
- Ability to “multi-task” and handle various duties within a work schedule
- Highly motivated and strives for excellence within the bottling organization
- Capable of working under general supervision
- Good vision and awareness
- Physical stamina to handle full cases of wine
- Ability to work as part of a team

Physical Demands:

- Ability to lift 50 lbs.
- Physical stamina to handle filled wine cases.

Stand	C	Lift/Carry	
Walk	C	10 lbs or Less	F
Sit	O	11 – 20 lbs	F
Handling/Grasping (repetitive motions)	F	21 – 50 lbs	O
Reaching Above Shoulder	O	51 – 100 lbs	R
Reaching Outward	F	Over 100 lbs	R
Climb	O	Push/Pull	
Crawl	R	12 lbs or Less	F
Squat or Kneel	R	13 – 25 lbs	F
Bend	O	26 – 40 lbs	O
Working at the computer	O	41 – 100 lbs	R
Driving	O	Near Vision (closer than arm’s length)	F
Respirator Use	N	Far Vision (farther than arm’s length)	F
Other Personal Protective Equipment Use	C	Color Vision	F

Legend:

N (Not Applicable)	Activity is not applicable to this occupation.
R (Rarely)	Occupation requires this activity several times a month (not daily)
O (Occasionally)	Occupation requires this activity up to 33% of the time (0-2.5hrs/day)
F (Frequently)	Occupation requires this activity from 33% - 66% of the time (2.5-5.5 hrs/day)
C (Constantly)	Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

The above information is representative of the work performed in this position, however it is not all-inclusive. The omission of a specific duty or responsibility does not exclude it from the position if the work is similar or related to the essential duties and responsibilities. Other tasks may be assigned as needed.

Reasonable Accommodations Statement:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.